

Outcome 4a: An ability to communicate orally Performance Criteria Scoring Rubrics

Course: _____

Semester taught: _____

Type of Student Work Used for Assessment
(e.g., Homework #4, Exam #2 problem 3, final project): _____

Number of students in course: _____

Number of students sampled: _____

Rating Scale Element	0	Needs Improvement	1	2	Meets Expectations	3	4	Exceeds Expectations	5	N/A
Presentation organization and preparation		Talk poorly organized, difficult to understand sequence and/or relationships. Confusing. Visual aides have major flaws (font, crowding, boring)			Presents key elements, but (tell them) ³ not clearly applied. Most visual aides are of good quality			Uses (tell them) ³ . Clear communication. Talk is constructed in a logical sequence Visual aides are professional and support communication.		
Delivery		Problems with delivery that distract audience; Visual – erratic eye contact, blocks screen, turns back to audience, distracting movements, inappropriate appearance. Speaking – Voice volume inappropriate, frequent distracting verbal habits; improper American English Presentation is memorized or read from a script or speaker frequently stumbles with content.			Some minor problems that may distract audience to some degree: Visual – Eye contact sporadic, occasionally blocks screen, some distracting movements, appearance lacks in some respects. Speaking – Voice volume may be inappropriate occasionally; a few distracting verbal habits, generally good use of proper American English. Presentation requires more frequent use of prompts.			Presentation is smooth with no audience distractions: Visual – Makes eye contact with entire audience, does not block screen, no distracting movements, professional appearance. Speaking – Voice volume appropriate level, no distracting verbal habits (um, ah); uses proper American English. Presentation is smooth and free-flowing.		

Content	Demonstrates uncertainty in content. Does not listen carefully to questions, does not know answers to questions.	Lacks some confidence in presenting material, facts are given, but presentation needs more synthesis/analysis. Sometimes misunderstand questions, does not respond appropriately.	Conveys confidence about material, and demonstrates synthesis of knowledge. Listens carefully and responds thoughtfully to questions.	
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